



Chipperfield Parish Council,
The Village Hall
The Common, Chipperfield
Herts.
WD4 9BS
Tel : 01923 263 901
Email : parishclerk@chipperfield.org.uk
website: www.chipperfieldparishcouncil.gov.uk

CHIPPERFIELD PARISH COUNCIL MEETING

To: Councillors: Paul Foxall Chair, Eamonn Flynn Deputy Chair, Geoff Bryant, Wendy Bathurst, Carly-Anne Heaphy, Luke Hinton, Kevan Cassidy and Malcolm Paton.

Notice is hereby given that the meeting of the Council to which you are summoned to transact the business set out below will be held at The Blackwells The Common WD4 9BS on Tuesday 18th November 2025 at 7.45 pm

Mrs Usha Kilich Parish Clerk
13th November 2025

47/25 APOLOGIES FOR ABSENCE

To receive apologies for absence

48/25 DECLARATIONS OF INTEREST

To declare an interest linked to any item on the agenda.

49/25 PUBLIC PARTICIPATION 15 minutes time allowed.

50/25 MINUTES

- a. To approve the minutes of the meeting of 28th October 2025
- b. To discuss any matters arising from previous meetings

51/25 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillors

52/25 CHAIRMANS REPORT & CORRESPONDANCE RECEIVED

For any items you cannot "click" please email the Clerk for information.

- a. Update on fingerpost – amended quote received (£5k approved in September 2025)
- b. To discuss the traffic calming measure around Chipperfield and local area (email from Flaunden)
- c. To discuss and update on the grant applications for 2026/27
- d. To express our sincere gratitude to the member of the public for their generous contribution towards the replanting efforts around the memorial area
- e. To discuss and update on Budget 2026/27
- f. School Admissions [Consultation 2027/28](#) Neighbouring LA's District and Borough Councils and Diocesan Representatives.

53/25 CLERKS REPORT (verbal)

- a. To update and discuss the current action report
- b. Latest news from Dacorum Borough Council

54/25 FINANCE AND GENERAL PURPOSES

- a. Cllr Foxall proposes to approve the YTD Summary for October 2025
- b. Cllr Foxall proposes to approve the Receipts and Payment Summary for October 2025
- c. Cllr Foxall proposes to approve the Bank Reconciliation as of October 2025
- d. Cllr Foxall proposes to approve £100 to clear allotment plot 7ab.

55/25 REPORT FROM WORKING GROUPS AND COMMITTEES

1. OPEN SPACES

SANG update
Apostles Pond

2. YOUTH AND EDUCATION

3. POLICE REPORT

4. HIGHWAYS

5. PLANNING

6. ALLOTMENT

56/25 Exclusion of Press and Public; To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

57/25 Future Agenda Items

Budget 2026/27

58/25 DATE OF NEXT MEETING

The next meeting will be held on the 6th January 2025 following the planning meeting @ 7.45 at The Blackwells The Common WD4 9BS.



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Minutes of the meeting of the Chipperfield Parish Council held on 28th October 2025 at 7.45 at The Blackwells, The Common Chipperfield WD4 9BS.
The meeting commenced at 19.56

Councillors Present: P Foxall (Chair), G Bryant, W Bathurst, E Flynn, M Paton and L Hinton.

In attendance: Mrs U Kilich (Proper Officer) and two members of the public.

36/25 APOLOGIES FOR ABSENCE

To receive apologies for absence

Resolved, proposed by Cllr Flynn seconded by Cllr Hinton to accept apologies for absence from Cllr Cassidy and Cllr CA Jones. All in favour. Apologies of absence also received from District/County Councillors Riddick, Robert and Walker.

37/25 DECLARATIONS OF INTEREST

To declare an interest linked to any item on the agenda.

There were no declarations of interest to record.

38/25 PUBLIC PARTICIPATION 15 minutes time allowed.

39/25 MINUTES

- a. To approve the minutes of the meeting of [16th September 2025](#)

Resolved, proposed by Cllr Bryant, seconded by Cllr Bathurst to approve the minutes of 16th September 2025 as a true and accurate representation of the meeting. Unanimously agreed.

- b. To discuss any matters arising from previous meetings
Nothing to report.

40/25 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillors

Nothing to comment.

41/25 CHAIRMANS REPORT & CORRESPONDANCE RECEIVED

For any items you cannot “click” please email the Clerk for information.

- a. Update on fingerpost – three quotes have been received: however, the posts specification provided are not suitable for the finger post. The Clerk has contacted Leander to request an amended quote based on the required specification. There may be additional costs associated with transporting the existing posts to Leander.

- b. Help shape Hertfordshire’s future- [click here](#) for more information

- c. To discuss DBC’s grant funding proposal and Paul Kelly’s presentation. Cllr Douris has submitted a motion to DBC for this to be rejected. A total of 51 councillors were in attendance at

the DBC meeting held on 22nd October. Of these, 21 voted in favour of the motion, 22 voted against, two were absent, and six were unaccounted for. The next relevant DBC vote will be on the Budget on 18th February 2026. Chipperfield Parish Council will plan based on the grant being withdrawn.

- d. Herts Nature Recover Seminar – Cllr Bathurst will be attending.
- e. 16 Days of Action Dacorum Walks – This is a campaign against domestic violence, a request to put up notices on CPC’s noticeboards. All in favour.
- f. Update on Village Clock – In summary CPC’s Zoom call with Smiths of Derby was not particularly constructive. Several suggestions were made by CPC; however, these were not met with enthusiasm or clear direction. Smiths of Derby subsequently provided quotes based on CPC’s suggestions. The prices varied, with some being very high, and there was no guarantee that any of the proposed measures would effectively resolve the issue.
While CPC continued to explore different options to reduce the vibration from the clock chime affecting the building, the vendor was also asked to investigate potential structural solutions by obtaining a building report. The report concluded that there is limited work that can be done structurally without incurring substantial costs, which would involve dismantling and reinforcing the clock. It was proposed that more investigating on the subject is necessary to arrive at a desired solution.

42/25 FINANCE AND GENERAL PURPOSES

- a. Cllr Foxall proposes to approve the [YTD Summary for September 2025](#)
Resolved, proposed by Cllr Foxall, seconded by Cllr Paton to approve the YTD Summary for September 2025. Unanimously agreed.
- b. Cllr Foxall proposes to approve the [Receipts and Payment Summary for September 2025](#)
Resolved, proposed by Cllr Foxall, seconded by Cllr Paton to approve the Receipts and Payments Summary for September 2025. Unanimously agreed.
- c. Cllr Foxall proposes to approve the [Bank Reconciliation](#) as of [September 2025](#)
Resolved, proposed by Cllr Foxall, seconded by Cllr Paton to approve the Bank Reconciliation for September 2025. Unanimously agreed.
- d. Cllr Foxall proposes to approve £350 to clear allotment plot 7ab.
Resolved, proposed by Cllr Flynn, seconded by Cllr Bathurst to approve £350 to clear allotment plot 7ab. Unanimously agreed.
- e. Cllr Foxall proposes to discuss and approve [grant applications](#) – recommended by the F&GP Working Group.
Resolved, proposed by Cllr Flynn, seconded by Cllr Paton to approve the grant applications as per the attached, subject to a written report being received from organisations awarded a grant for 2025/26. Unanimously agreed.
- f. Cllr Foxall proposes to open a bank account to accommodate CiL income received. Funds up to a limit of £85k is protected.
Resolved, proposed by Cllr Paton, seconded by Cllr Bryant to open additional bank account in the event if the investment in any single account exceeds £85k. It was noted that the Financial Services Compensation Scheme (FSCS) deposit protection limit is set to increase from £85k to £110k effective 1 December 2025. The proposed change is currently under consultation and is

expected to be finalised in November 2025, pending approval by HM Treasury.

- g. Cllr Foxall proposes to approve expenditure for the [winter hedges](#) around the memorial for up to £1100.
Resolved, proposed by Cllr Flynn, seconded by Cllr Bathurst to approve expenditure of up to £1100 to purchase new winter bedding. Unanimously agreed.
- h. Cllr Foxall proposes to discuss the letter from [Chipperfield PTA](#) for Christmas Raffle for prize donations
Resolve, proposed by Cllr Foxall, seconded by Cllr Paton that as the grant has been decided, therefore additional request for Christmas Raffle will not be approved by the council.
- i. Cllr Foxall proposes to approve the policies
Resolved, proposed by Cllr Flynn, seconded by Cllr Bryant to approve the two listed policies and update CPC webpage. Unanimously agreed.
- [IT Policy](#)
 - [Accessibility Statement](#)

43/25 REPORT FROM WORKING GROUPS AND COMMITTEES

1. OPEN SPACES

SANG update – A roboflail has been hired to cut back along the internal paths, opening some of the glade/open area. The signage will be replaced shortly.

Apostles Pond - pond works are booked in for w/c 27th October and expected to take 5-7 working days. The Apostles pond is coming along nicely. Manor and Pil ponds will also be cleaned out.

Cllr Bathurst informed members that an excellent job has been done on the ponds. Regular updates will be given to CPC on the pond and SANG. Cllr Bathurst emphasised that SANG Officer Steven Werrell is doing an exceptional work and keeping CPC updated on regular basis.

2. YOUTH AND EDUCATION

Nothing to report.

3. POLICE REPORT

Nothing to report.

4. HIGHWAYS

Speed Indicator Device - 2025/26 Road Safety Budget Expression of Interest Form submitted to Police and Crime Commissioner. There is no further update.

5. PLANNING

Cllr Bryant reported that some plants have been planted behind Osteria. Cllr Bryant is in talks with Dacorum Borough Council to resolve the issues of parking outside Osteria.

6. ALLOTMENT

To discuss an allotment holder's proposal that hedge cut should be done every other year. It was unanimously agreed that this item be put on the next Allotment Agenda.

44/25 Exclusion of Press and Public; To RESOLVE that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

To discuss the Allotments and Budget 2026/27.

45/25 Future Agenda Items

Budget 2026/27

Policies and Procedures in line with Assertion 10

46/25 DATE OF NEXT MEETING

The next meeting will be held on the 18th November 2025 following the planning meeting @ 7.45 at The Blackwells The Common WD4 9BS.

The meeting concluded at 21.09

MiddlePeak Engineering Ltd

T/A Leander Architectural,, Hallsteads Close, Dove Holes
Dove Holes, Derbyshire, SK17 8BP
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Issued To:

USHA KILICH
Chipperfield Parish Council
Village Hall, The Common
Chipperfield
Kings Langley
Hertfordshire
WD4 9BS

Issue Date 06/11/2025
Expiry Date 06/12/2025
Reference MQ14849a
Number 1870

SALES QUOTE

Code	Description	Qty	Price/Rate	VAT %	Net
Fingerpost Sign	Timber fingerpost comprising: 150x150 PAR (145x145 Finished size) Euro Oak main post @ c3500mm long with 4 way weathered top & each with 4 pointers as per original design. RE-USING CAST LETTERING FROM ORIGNAL SIGNS. Fully painted & highlighted - ready for install. Client to ship old/original arms to Leander for matching/lettering recovery.	2.00	1,199.00	20.00	2,398.00
Supplier Shipping - as quoted	Shipping to site - assume column is no greater than 3600mm overall. 3 Pallet spaces	3.00	150.00	20.00	450.00

VAT Rate	Net	VAT	Total Net	2,848.00
Standard 20.00% (20.00%)	£2,848.00	£569.60	Total VAT	569.60
			TOTAL	£3,417.60

MiddlePeak Engineering Ltd

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Website www.leanderuk.com
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Notes:

PAYMENT TERMS: SEE TERMS & CONDITIONS

LEADTIME: 6 weeks from Pre-Production checklist sign off.

SHIPPING TIME IS TYPICALLY 2-3 DAYS (INTERNAL UK) FROM PRODUCTION COMPLETION.
FAST-TRACK orders are typically shipped on a next working day service.

PAYMENT BY BACS CAN BE MADE DIRECTLY TO MIDDLEPEAK ENGINEERING BANK ACCOUNT: STATE THE INVOICE
NUMBER AS REFERENCE

Sort Code: 01-06-05 | Account Number: 43204759 | IBAN: GB76NWBK01060543204759 | BIC code: NWBKGB2L

LOAD BEARING ITEMS/STRUCTURES: These are quoted as per client requests. Unless specifically requested otherwise, designs will not have been validated by a structural engineer. Although based on best practice, Unless specified otherwise, Leander can not provide any warranty as to the technical suitability & is indemnified against any and all claims that may arise. It is recommended that the design is validated by professional consulting engineers against and loading criteria etc.

WARRANTY

Leander Architectural agrees, at its own cost and at its sole discretion to repair or replace any of the goods or parts thereof and to repair or rectify any defects in the works which in each case are proven to the business to be faulty due to bad workmanship or materials providing in such case that such fault is notified to the business in writing within (unless otherwise agreed in writing) a period of 12 months from the date of delivery of the goods or completion of the works.

Leander Architectural specifically exempts from the provisions of this Warranty (unless otherwise agreed in writing), any part or parts of the goods that were not manufactured directly by the business ("Externally Manufactured Goods"). In the case of such Externally Manufactured Goods, the customer shall be entitled to the benefit of any rights obtained by the Business through the Contract to purchase the Externally Manufactured Goods or parts thereof.

Terms and Conditions:

PAYMENT TERMS: UPFRONT WITH ORDER

This is a quote or invoice for the goods named, subject to the conditions noted below:

All goods remain the property of MiddlePeak Engineering Ltd (T/a Leander Architectural) until paid for in full or otherwise agreed in writing.

Installations must be completed within 6 months of pre-production checklist approval unless otherwise agreed in writing.

MiddlePeak Engineering Ltd reserves the right to apply an inflationary surcharge for a client imposed delay beyond 6 months.

Deliver To:

USHA KILICH
Chipperfield Parish Council
Village Hall, The Common
Chipperfield
Kings Langley
Hertfordshire
WD4 9BS



Registered in England and Wales No. 04256618 , VAT Registration Number GB 322725325

Registered Address T/A Leander Architectural, Hallsteads Close, Dove Holes, Dove Holes, Derbyshire, SK17 8BP, United Kingdom

VAT Reg: GB 322 7253 25 | Email: sales@leanderuk.com | Tel: +44 (0) 1298 814941

CPC Proposed Grants 2026-27

Applicant	Reason	Power	Amount Requested 2025/26	Amount Granted 2025/26	Amount requested 2026/27	Amount Granted 2026/27
Chipperfield Village Hall	Support with two expenditure flooring and replacement of children's tables	Section 19 Local Gov't Act (Misc's Provisions) Act 1976	3000.00	1500.00	1500.00	
Chipperfield Clarendon Cricket Club	To purchase Picnic benches, Ice machine and the hot water urn.	Section 19 Local Gov't Act (Misc's Provisions) Act 1976	1000.00	500.00	500.00	
Chipperfield Corinthians Youth Football Club	Costs towards football goals	Section 19 Local Gov't Act (Misc's Provisions) Act 1976	350.00	350.00	350.00	
Chipperfield Corinthians senior Football Club		Section 19 Local Gov't Act (Misc's Provisions) Act 1976	0.00	0.00	0.00	
St Pauls Church	Maintenance of the churchyard.	Section 19 Local Gov't Act (Misc's Provisions) Act 1976	1500.00	1000.00	1000.00	
Chipperfield Burial Ground Trust (previously Project Group)		Local Government Act 1972 s214(2)	0.00	0.00	0.00	
Friends of St Pauls School	Installation of solar voltaic electricity	Section 137 Local Gov't Act 1972	1500.00	1500.00	1500.00	
British Legion *	Poppy appeal wreath	Section 137 Local Gov't Act 1972	150.00	150.00	150.00	
Chipperfield Events Committee			0.00	0.00	0.00	
Chipperfield Tennis Club			0.00	0.00	0.00	
Chipperfield Events CIC			0.00	0.00	0.00	
Juicebox Live Development & Training CIC			0.00	0.00	0.00	
Chipperfield Horticultural Soc	Encourage gardening for young members	Section 137 LGA 1972	300.00	150.00	150.00	
Total amount			£7800.00	£5150.00	£5150.00	

* Allocated by CPC without formal application

	2024/25		2025/26		2026/27
	Budget	Actual YTD	Budget	Agreed	Budget
100 Administration					
1076 Precept	62623	62623	67400	67400	70650
1080 Bank Interest	1000	0	1000	0	900
1081 Scottish widows interest	2	1231	2	0	0
Total Income	63625	63854	68402	67400	71550
4000 Clerks Wages	21160	20907	22304	10711	22973
4001 Pension Contribution Clerk	7396	6523	7500	3269	5000
4030 Payroll Services	500	440	550	244	450
4031 HMRC payment	8000	9748	8500	5133	10200
4055 Telephone and Internet	800	652	800	399	900
222 Printing and Stationery	600	0	300	274	300
4065 Postage	60	0	60	0	60
4070 Room Hire	600	286	600	635	600
4075 Insurance General	1300	1254	1300	1269	1300
4080 Legal & Professional Fees	500	0	500	0	500
4081 registration for ICO	40	35	40	0	60
4085 Training	1500	1625	500	0	500
4090 Subscriptions	1500	1348	1500	1110	1500
4095 Website	500	130	500	0	500
4100 Publications/Communication	150	160	100	0	100
4105 Audit Fees	900	815	900	825	1000
4115 Chairmans Allowance	300	8	300	144	300

4120 Bank Charges	72	71	72	36	100
4125 Annual General Meeting	100	0	100	0	150
4130 Wreaths	100	0	150	0	150
4135 Refreshments	100	17	100	0	100
4140 New Office Expenditure	500	0	1000	0	500
4141 Office Rent	600	300	700	300	600
4145 IT Support	500	792	500	316	800
4150 Election costs	1000	13	1000	0	0
4206 electricity office	1000	131	300	386	700
Overhead Expenditure	49778	45255	50176	25051	49343
200 Open Spaces					
1003 Tennis club Rent	600	0	600	0	600
1078 CIL	0	2177	0	20373	0
1300 filming income	300	500	175	0	0
Total Income	900	2677	775	20373	600
4003 Pension cont for Warden	2800	3153	3200	1726	2637
4085 Training	200	0	200	0	200
4090 Subscriptions	250	0	250	0	250
4136 Allotment AGM	100	0	100	30	100
4200 Clock Repairs	250	600	250	1267	1000
4205 Clock Electricity	500	150	500	81	200
4210 Clock Service	500	235	500	0	500
4215 Village Maintenance	2000	1415	2000	5691	2000

4216 New Street Furniture	1000	1749	1000	0	1000
4220 Finger Post Repairs	200	0	200	0	200
4225 Equipment Repairs /Maint.	250	0	250	0	250
4226 Safety Equipement	250	0	250	146	150
4230 Storage Rental/Electricity	150	155	150	89	150
4240 Plants	150	0	150	0	150
Overhead Expenditure	8600	7457	9000	9030	8787
220 Concurrent Costs					
1100 Concurrent Services Inc	8599	8393	8393	8393	4428
1150 Wardens Grant Recieved	7713	8175	7713	8176	3856
Total Income	16312	16568	16106	16569	8284
4025 Warden Wages	10000	10784	12106	6316	12469
4085 Training	200	0	0	0	0
4235 Hedge Trimming	2000	0	600	0	600
4300 Wardens Expenses	50	0	50	0	50
4305 Vehicle Fuel	600	642	600	446	900
4310 Vehicle Insurance	350	396	450	0	450
4315 Vehicle Road Tax	320	55	335	345	350
4320 Vehicle Service / Maint.	600	1168	1000	557	1000
4330 Garage Rent	800	712	800	459	900
Overhead Expenditure	14920	13757	15941	8123	16719
250 Allotments					
1000 Allotment Rents	2425	2882	2600	1946	2800
1001 Allotment deposit	200	300	150	225	0

1002 Allotment income	0	0	0	0	0
1303 Locality Budget for Hedges	500	0	500	0	0
Total Income	3125	3182	3250	2171	2800
4090 Subscriptions	66	0	66	84	85
4137 Refund of allotment deposit	50	0	150	0	0
4138 Allotment hedges/trees	500	345	500	414	500
4145 IT Support	160	0	200	214	300
4350 Allotment Maintenance	1500	1960	1500	328	1500
4355 Running Costs	400	0	400	75	400
4360 Water Rates	665	202	600	314	600
Overhead Expenditure	3341	2507	3416	1429	3385
300 Grants					
4400 Section 137	7989	5975	10000	5150	5000
Overhead Expenditure	7989	5975	10000	5150	5000
999 VAT Data				2041	
115 VAT on Receipts	0	1610	0	2731	0
515 VAT on Payments		2814			
Total Income	0	1204	0	2731	0
Total Budget Income	83962	87891	88533	109244	83234
Expenditure	84628	77765	88533	50824	83234
Net Income over Expenditure	-666	41447	0		0

Notes:

This is based on 50% reduction on grant income, however, no changes to Warden expenses

Agreed

Clerk Actions from Recent Meetings	Comment	Agenda Item / Due Date	Notes
Adminstration			
Transfer the domain from Fasthost to TEEC	The Clerk to follow up for the transfer	Nov-25	
To apply for Unity Trust Credit Card	The Clekr to put an application	Nov-25	
To update the Scottish Widows Mandate with F&GP Councillors	Update mandate	Dec-25	
CIL update for the website		Nov-25	
OPEN SPACES			
SANG and pond updates	Monthly update for the Chip News		
Village Clock update	To revisit early 2026	Jan-26	
Finger posts installation	CIlr Bryant/Clerk	Nov-25	
Allotments			
Turn the water off in mid November	Clerk/Warden	Nov-25	
Inform allotment holders no parking during winter months	Clerk/Warden	Nov-25	
HIGHWAYS			
to submit road audit report to Richard Roberts		Nov-25	
Awaiting PCC Grant approval		Dec-25	

Case closed or dealt with

Detailed Receipts & Payments by Budget Heading 31/10/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Administration							
1076 Precept	67,400	67,400	0			100.0%	
1080 Bank Interest	0	1,000	1,000			0.0%	
1081 Scottish widows interest	0	2	2			0.0%	
Administration :- Receipts	67,400	68,402	1,002			98.5%	0
4000 Clerks Wages	12,420	22,304	9,884		9,884	55.7%	
4001 Pension Contribution Clerk	3,718	7,500	3,782		3,782	49.6%	
4030 Payroll Services	273	550	277		277	49.6%	
4031 HMRC payment	5,942	8,500	2,558		2,558	69.9%	
4055 Telephone and Internet	399	800	401		401	49.9%	
4060 Printing and Stationery	274	300	26		26	91.4%	
4065 Postage	0	60	60		60	0.0%	
4070 Room Hire	635	600	(35)		(35)	105.8%	
4075 Insurance General	1,269	1,300	31		31	97.6%	
4080 Legal & Professional Fees	0	500	500		500	0.0%	
4081 registration for ICO	0	40	40		40	0.0%	
4085 Training	0	500	500		500	0.0%	
4090 Subscriptions	1,110	1,500	390		390	74.0%	
4095 Website	0	500	500		500	0.0%	
4100 Publications/Communication	0	100	100		100	0.0%	
4105 Audit Fees	825	900	75		75	91.7%	
4115 Chairmans Allowance	144	300	156		156	47.9%	
4120 Bank Charges	42	72	30		30	58.3%	
4125 Annual General Meeting	0	100	100		100	0.0%	
4130 Wreaths	0	150	150		150	0.0%	
4135 Refreshments	0	100	100		100	0.0%	
4140 New Office Expenditure	0	1,000	1,000		1,000	0.0%	
4141 Office Rent	300	700	400		400	42.9%	
4145 IT Support	316	500	184		184	63.2%	
4150 Election costs	0	1,000	1,000		1,000	0.0%	
4206 electricity office	386	300	(86)		(86)	128.6%	
Administration :- Indirect Payments	28,051	50,176	22,125	0	22,125	55.9%	0
Net Receipts over Payments	39,349	18,226	(21,123)				
180 CIL							
1078 CIL	20,373	0	(20,373)			0.0%	20,373
CIL :- Receipts	20,373	0	(20,373)				20,373
Net Receipts	20,373	0	(20,373)				
6001 less Transfer To EMR	20,373	0	(20,373)				
Movement to/(from) Gen Reserve	0	0	0				

Detailed Receipts & Payments by Budget Heading 31/10/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Open Spaces							
1003 Tennis club Rent	600	600	0			100.0%	
1300 filming income	0	175	175			0.0%	
Open Spaces :- Receipts	600	775	175			77.4%	0
4003 Pension cont for Warden	1,909	3,200	1,291		1,291	59.7%	
4085 Training	0	200	200		200	0.0%	
4090 Subscriptions	0	250	250		250	0.0%	
4136 Allotment AGM	30	100	70		70	30.0%	
4200 Clock Repairs	1,267	250	(1,017)		(1,017)	506.8%	1,267
4205 Clock Electricity	81	500	419		419	16.1%	
4210 Clock Service	0	500	500		500	0.0%	
4215 Village Maintenance	5,718	2,000	(3,718)		(3,718)	285.9%	5,591
4216 New Street Furniture	0	1,000	1,000		1,000	0.0%	
4220 Finger Post Repairs	0	200	200		200	0.0%	
4225 Equipment Repairs /Maint.	0	250	250		250	0.0%	
4226 Safety Equipment	146	250	104		104	58.4%	
4230 Storage Rental/Electricity	100	150	50		50	66.4%	
4240 Plants	0	150	150		150	0.0%	
Open Spaces :- Indirect Payments	9,250	9,000	(250)	0	(250)	102.8%	6,858
Net Receipts over Payments	(8,650)	(8,225)	425				
6000 plus Transfer From EMR	6,858	0	(6,858)				
Movement to/(from) Gen Reserve	(1,792)	(8,225)	(6,433)				
220 Concurrent Costs							
1100 Concurrent Services Inc	8,393	8,393	0			100.0%	
1150 Wardens Grant Recieved	8,176	7,713	(463)			106.0%	
Concurrent Costs :- Receipts	16,569	16,106	(463)			102.9%	0
4025 Warden Wages	7,180	12,106	4,926		4,926	59.3%	
4235 Hedge Trimming	0	600	600		600	0.0%	
4300 Wardens Expenses	0	50	50		50	0.0%	
4305 Vehicle Fuel	503	600	97		97	83.8%	
4310 Vehicle Insurance	0	450	450		450	0.0%	
4315 Vehicle Road Tax	345	335	(10)		(10)	103.0%	
4320 Vehicle Service / Maint.	557	1,000	443		443	55.7%	
4330 Garage Rent	459	800	341		341	57.4%	
Concurrent Costs :- Indirect Payments	9,044	15,941	6,897	0	6,897	56.7%	0
Net Receipts over Payments	7,525	165	(7,360)				

Detailed Receipts & Payments by Budget Heading 31/10/2025

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>250 Allotments</u>							
1000 Allotment Rents	2,336	2,600	264			89.8%	
1001 Allotment deposit	225	150	(75)			150.0%	225
1303 Locality Budget for Hedges	0	500	500			0.0%	
Allotments :- Receipts	2,561	3,250	689			78.8%	225
4090 Subscriptions	84	66	(18)		(18)	127.3%	
4137 Refund of allotment deposit	0	150	150		150	0.0%	
4138 Allotment hedges/trees	414	500	86		86	82.8%	
4145 IT Support	214	200	(14)		(14)	107.0%	
4350 Allotment Maintenance	328	1,500	1,172		1,172	21.9%	
4355 Running Costs	75	400	325		325	18.8%	
4360 Water Rates	314	600	286		286	52.4%	
Allotments :- Indirect Payments	1,429	3,416	1,987	0	1,987	41.8%	0
Net Receipts over Payments	1,132	(166)	(1,298)				
6001 less Transfer To EMR	225	0	(225)				
Movement to/(from) Gen Reserve	907	(166)	(1,073)				
<u>300 Grants</u>							
4400 Section 137	0	10,000	10,000		10,000	0.0%	
4405 Grants	5,150	0	(5,150)		(5,150)	0.0%	
Grants :- Indirect Payments	5,150	10,000	4,850	0	4,850	51.5%	0
Net Payments	(5,150)	(10,000)	(4,850)				
<u>999 VAT Data</u>							
115 VAT on Receipts	2,731	0	(2,731)			0.0%	
VAT Data :- Receipts	2,731	0	(2,731)				0
515 VAT on Payments	2,060	0	(2,060)		(2,060)	0.0%	
VAT Data :- Indirect Payments	2,060	0	(2,060)	0	(2,060)		0
Net Receipts over Payments	671	0	(671)				
Grand Totals:- Receipts	110,233	88,533	(21,700)			124.5%	
Payments	54,984	88,533	33,549	0	33,549	62.1%	
Net Receipts over Payments	55,249	0	(55,249)				
plus Transfer From EMR	6,858	0	(6,858)				
less Transfer To EMR	20,598	0	(20,598)				
Movement to/(from) Gen Reserve	41,510	0	(41,510)				

Chipperfield Parish Council Current Year

Bank - Cash and Investment Reconciliation as at 31 October 2025

Confirmed Bank & Investment Balances

Bank Statement Balances

30/09/2025		0.00	
31/10/2025	SCOTTISH WIDOWS	86,442.48	
31/10/2025	Unity Trust Bank Account	103,986.97	
			190,429.45

Receipts not on Bank Statement

0.00

Closing Balance

190,429.45

All Cash & Bank Accounts

1	Current Bank A/c	0.00
2	Scottish Widows	86,442.48
3	Unity Trust Bank Account	103,986.97
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	190,429.45

Bank Reconciliation up to 31/10/2025 for Cashbook No 3 - Unity Trust Bank Account

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
06/10/2025	DD	30.00		30.00		R 	Zen Internet
06/10/2025	BACS	414.00		414.00		R 	A Whitewood
06/10/2025	BACS	150.00		150.00		R 	Poppy Appeal
06/10/2025	DD	78.72		78.72		R 	DACORUM BC
06/10/2025	DD	345.00		345.00		R 	DVLA
08/10/2025	DD	13.69		13.69		R 	Scottish Power
08/10/2025	DD	38.40		38.40		R 	Zen Internet
08/10/2025	DD	30.00		30.00		R 	Zen Internet
08/10/2025	BACS	60.00		60.00		R 	Allotment rent
08/10/2025	DD	-30.00		-30.00		R 	Zen Internet
08/10/2025	0810		420.00	420.00		R 	Receipt(s) Banked
08/10/2025	0810		239.92	239.92		R 	Receipt(s) Banked
08/10/2025	0810A		60.00	60.00		R 	Receipt(s) Banked
09/10/2025	091090.00		90.00	90.00		R 	Receipt(s) Banked
13/10/2025	DD	6.00		6.00		R 	The Right Fuel Card
16/10/2025	BACS	90.00		90.00		R 	Lamps & Tubes
16/10/2025	1610		180.00	180.00		R 	Receipt(s) Banked
17/10/2025	1710		20,372.78	20,372.78		R 	Receipt(s) Banked
22/10/2025	BACS	802.39		802.39		R 	Pension Contributions
22/10/2025	BACS	34.80		34.80		R 	Community Action Dacorum
22/10/2025	BACS	3,210.79		3,210.79		R 	Community Action Dacorum
22/10/2025	DD	10.84		10.84		R 	Scottish Power
22/10/2025	BACS	28.14		28.14		R 	Jarmans
23/10/2025	2310		30.00	30.00		R 	Receipt(s) Banked
23/10/2025	2310		600.00	600.00		R 	Receipt(s) Banked
23/10/2025	2310		30.00	30.00		R 	Receipt(s) Banked
27/10/2025	2710	68.54		68.54		R 	The Right Fuel Card
27/10/2025	2710		240.00	240.00		R 	Receipt(s) Banked
31/10/2025	BACS	6.00		6.00		R 	Unity Trust Bank
31/10/2025	3110		90.00	90.00		R 	Receipt(s) Banked
		<u>5,387.31</u>	<u>22,352.70</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate